

MEDINA COMMUNITY POLICE ACADEMY ALUMNI ASSOCIATION
General Meeting
January 27, 2011
MINUTES

- I **Called to order:** Co-President Don Barnes called the meeting to order at 7:00pm, followed by the Pledge of Allegiance.

Co-President Bill Roser introduced our first speaker of the night, **Chief Patrick Berarducci**.

The **first topic** for the Chief's presentation tonight is regarding the **Incident Command Training System**), it's history and where/how it is utilized.

It's history and it's mission

- This program was created by the fire service about 50-60 years ago
- Program was picked up by FEMA after the Oklahoma bombing
- **The purpose of the program is about working together**
- All members of the Police Department has taken at least the very basic course, some have taken the basic course to the very intense and upgraded course.
- All members of the Alumni are encouraged to take the various on line courses that are available free if desired (several hand outs were distributed to those present – copies can be made for those unable to attend tonight's meeting). If you should decide to take the course and pass the required test, you will be able to print off a certificate of completion, make a copy and give a copy to the Police Department for their files, however one thing to remember is that files kept at the Police Department of this nature are public information, so if you wish to keep this information private, the Chief suggested that maybe the Alumni can keep a file of the completed class certificates. If there is any expense associated with this endeavor, the Chief will absorb the cost. Chief Berarducci suggests starting from the bottom up, i.e. start with the 100 then proceed to the next level.
- Any Law Enforcement Agency that is requesting any grant funding is required to provide documentation of this type of training that has been received.
- This type of training is uniform throughout the states, which helps in case of a multi State assistance.

Examples of how this training is used or can be used

- When the department was needed in the case of the missing eleven (11) year old girl.
 1. Due to lack of training much confusion ensued and time was lost which could have been avoided.

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Second Topic: What is our role? The following inquiries were address by the Chief:

What can we or can not do while assisting the department?

- Remember we are only here as a volunteer – we are the departments eyes and ears
- We are not place ourselves in any compromising situations that will bring harm to us, when in doubt, contact dispatch to send an officer
- Always use common sense
- The Chief could not speak enough about not getting hurt, our safety is his main concern

Does the department have an evacuation plan in place?

- This is when the Alumni would be paged out, to assist the officers at various locations. Locations are based upon availability. Some of the schools have identified evacuation locations.

Thank you Chief Berarducci for your insight and time.

Bill Roser then introduced our second speaker for the night after a brief recess.

Our next speaker is a recent graduate of Class #9 - **Sharon Brenneman (Certified Identity Theft Specialist)**

Topic: Identity Theft – the do's and don'ts

The Do's:

- Order your checks via your bank, information is much more secure than ordering through the mail
- Retrieve your mail as soon as possible
- Keep a record of your account numbers, inclusive of utility bills, charge card, bank pin numbers, etc.
- Shred as much not needed mail as possible, especially the pre-approved credit offers

The Don'ts:

- Throw away bank, credit card, utility bill statements (they have account numbers on them)
- Give out any personal information via the phone or on line
- Give your three (3) digit number on the back of your credit card to anyone over the phone. Never assume the call is legitimate. Many times a caller will call you at the most in opportune time and engage you In a friendly conversation, hoping to gain your confidence, which will cause you to let your guard down and then the caller will ask you for pertinent information
- If you receive a phone call from an individual wanting to verify information regarding your account, don't ask for a phone number (you will only receive a bogus number), call the institution they claim to be representing and inquire about the information that was just requested by the caller

continued

Page 3

Things to Remember:

- Once you have become a victim, chances are that you will be a victim again, and again
- Children are also victims of identity theft
- The victim is responsible in proving their innocence
- The victim is responsible for every penny that is spent until proven otherwise

The importance of making sure your identity is secure, could cost you your future.

Due to time constraints, the general meeting was dispensed with. The next general meeting will be Thursday, February 24, 2011 at 7p.m. Medina City Hall, Multi-Purpose Room, Lower Level.

Meeting adjourned at 9:09 p.m.

Respectfully submitted by:

Evelyn Czyz, Secretary